



National Association of QDDPs

January 25, 2010

Dear Colleague:

I trust this note finds you in good health and well rested after the holidays. My best wishes for the New Year.

As you know, the 15th Annual NAQ Conference will be held at the Sheraton Hotel in New Orleans, Louisiana—one of our most popular conference sites. So write down the dates—August 10 to 13, 2010.

This year's conference theme, "For the Good of Others" reminds us of our commitment, values and priorities, as well as the meaning we find in our chosen careers.

Give thought to sharing some of the stories and accomplishments that you have experienced in your work—and how you did it. We would especially like to hear from those of you who have experience with different technology and training on rights, dignity, respect, and privacy. This is the year to be inspired and to inspire others. Individual and panel presentations are being sought as well as poster sessions. Break out sessions are either 60 or 90 minutes.

As you know, NAQ works hard to keep conference costs as low as possible. As a result, we are not able to waive speaker registration fees.

This year's conference theme offers a great opportunity for a first-time presenter. Come and share your ideas with your colleagues.

All presentations must be received by March 5, 2010. If you have any questions, please feel free to call me at 815-485-4781 or email me at hjanczak@qddp.org.

Sincerely,

A handwritten signature in black ink that reads "Holly Janczak". The signature is written in a cursive, flowing style.

Holly Janczak
Executive Director

Call for Papers for the 15th Annual NAQ Conference: "For the Good of Others"

All proposals must be received by March 5, 2010.

General Information

The National Association of Qualified Developmental Disability Professionals (NAQ), formerly known as the National Association of QMRPs, was established in 1996. (NAQ has changed its name since it, along with many states and organizations, recognize the negative impact of language and the concerns of self-advocates.) The NAQ provides QMRPs/QDDPs, case managers and other similar professionals working in the developmental disabilities field with a strong national network and a forum in which to share information and address pertinent issues. The 15th Annual NAQ Conference will be held August 10-13, 2010, at the Sheraton Hotel in New Orleans, Louisiana.

Preparing Your Proposal

All proposals must be written in English and submitted in their final form. The NAQ steering committee asks that "people first" language be used in all presentations. (Should you need assistance in this area, contact us directly.) In addition, include a 1- to 2-page abstract and a short session description (50 words or less, labeled "Session Description") to be placed in our conference program book. Please be sure to confirm the availability of all presenting authors before mailing your submission.

Presentation Formats

Poster Session- consists of a physical display of information. The conference program committee will organize posters into related themes and place them within a visible area all day Wednesday, and Thursday conference dates.

Paper Address- individual, oral presentations within the program or managerial areas that can be either 60 or 90 minutes long.

Program Sessions should address the issues confronting QDDPs today, including but not limited to advocacy, assessment, behavioral interventions, quality enhancement, specific populations, etc.

Managerial Sessions should address the issues confronting managers today and in the future such as supervisory training, staff development, management of financial resources, recruitment and retention of staff, leadership skills, etc.

Panel Discussion- consists of several speakers who address a particular issue or question of interest to QDDPs and/or managers. Interaction occurs between both the panel and the audience in 60- or 90-minute segments.

Final Preparation for All Proposals

1. Complete the enclosed proposal informational form, and return it along with the abstract and session description.
2. Include current resumes for each presenter.
3. Complete and return the enclosed equipment form.
4. Mail to: NAQ, Attention: Holly Janczak, 2081 Calistoga Drive, Suite 1S, New Lenox, IL 60451, 815-485-9145 (fax).
5. **All presenters must register for at least one day of the conference.** *Exceptions to this must be approved.*
6. Most communication will be done by email. Please ensure that we have your current email address at all times.

Review of Proposals

The program committee will review proposals for their relevance to the conference theme; issues confronting QDDPs and managers; content quality and clarity; and compatibility with the overall program. Decisions of the program committee regarding acceptance and scheduling are final; they will be made by March 19, 2010. The contact person will be notified by telephone or mail as to the status of the proposal.

On-line Submissions

Proposals can be submitted via e-mail to: lalgas@qddp.org.

Proposal form appears on reverse side

Proposal Information Form

Is contact person presenting? (*circle*) Yes / No

Name of Contact Person (*all correspondence will be sent to contact person ONLY*)

Name of Organization

Street Address

City

State

Zip Code

Telephone Number

Fax Number

E-mail Address

Session Title: _____

Please attach the following:

Abstract (1-2 pages)

Resume for each speaker

Session Description

(50 words or less)

Equipment Form

Format (check one)

Poster

Paper Address

Panel Discussion

Track (check one)

Program

Managerial

Duration (check preference)

60 minutes

90 minutes

List name and agency of all presenters

Name

Agency

Email Address (to be included
in program book unless noted)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Describe any recent presentations that you and/or those participating with you made during the past few years. Include the composition of group, size, place, length, and topic.

General information, definitions, and instructions on how to prepare this form appear on reverse side.

15th Annual NAQ Conference

“For the Good of Others”

Presentation Equipment Needs

Title of Presentation: (to be printed in conference program book)

My equipment needs include: (please check appropriate needs)

- podium
- microphone (standard)
- flip chart(s) and markers
- slide projector and screen
- overhead projector and screen
- screen only
- will bring own laptop and LCD projector
- other _____

Please note: *NAQ is unable to furnish laptops or LCD (Power Point) projectors. Speakers may bring their own equipment or NAQ can arrange for equipment rental at speaker's expense (\$500 rental fee per day; does not include laptop).*

Please return this form by March 5, 2010 to:

NAQ
Attention: Holly Janczak
2081 Calistoga Drive, Suite 1S
New Lenox, IL 60451
815-485-9145, fax